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| **Date and Time of Session** | | **21/02/19, 1.00 PM** |
| **Brief description of work done by each group member since last meeting** | | |
| Fourth group meeting, group members include;  Jordan Delaney w16015149  Aows Rashad w16024005  Lee Hayley w16014111  Neetan Briah w16028251  Umar Shaban w16015928  In the fourth week we are putting all of the work we have done for the TOR together into one file and making sure it’s ready for submission. Everyone’s work has been to done to a good standard and we will be handing in the work on the 25th so we can put some finishing touches to the TOR and making sure its perfect. | | |
| **Agreed tasks for next meeting for each group member** | | |
| For next week’s meeting we will sit down and look at our subsystems and plan how we are going to develop our website. On Monday Neetan will be handing in the TOR. | | |
| **Student signatures** |  | |
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| **Date / Time of next meeting** | **05/01/19, 2.00PM** | |